RESET

\# Reform reset procedure when using the Personal Organizer for the first time.

\# **Warning!** Reset will erase any user-entered information and clear all settings.

\# The information also will be lost if the time of replacing the battery is over one minute.

1. Press reset button on the back of the unit with a pin.
"RESET?" will display on the screen.

> RESET?

2. Press 〈ENTER〉 to confirm it and "RESET!" will appear on the display.

> RESET!

3. Two seconds later, the screen will display the capacity and then back home time mode.

\# If the RESET button is pressed accidentally, do NOT press 〈ENTER〉 Instead press any other key on the keyboard; the unit will not be reset and the data in the unit will be retained.

Power KEY FUNCTION

Press the 〈Power〉 key to turn the unit on or off. The unit will turn off automatically after 5 minutes unless a key or a button is touched.

2nd KEY FUNCTION

The touch pad display is available in two different keyboard layouts. To select the specific entry key you need using the 〈2nd〉 key to toggle between the different keyboard layouts.

CHANGING CAPITAL AND SMALL LETTER

Press 〈CAP〉 to change alphabet in capital or small letter. 'CAPS' on the display indicates that in capital.

BEEP SOUND ON/OFF

Touch 〈♪〉 key to turn the beep sound off or on .

PREFERENCE SETTING

Touch the 〈MENU〉 option located on the numeric keyboard. Use 〈 ▲▼ 〉 to select one of the following options:

LANGUAGE?: Touch〈ENTER〉 for language selection. There are 7 kinds of language to choose: English(default),ESPAÑOL (Spanish), FRANÇAIS (French), DEUTSCH (German), ITALIANO (Italian), PORTUGUÊS (Portuguese) and NEDER LANDS (Dutch). Use 〈∼〉 arrows or press 〈Search〉 button key to select desired language. Press 〈ENTER〉 to confirm your selection.

DATE SET?: Touch 〈ENTER〉 for date format selection. Use 〈∼〉 or press 〈Search〉 to select desired format and touch 〈ENTER〉 again to confirm it.

\# The function of key 〈 ▲▼ 〉 is the same as 〈∼〉 and 〈Search〉 button key in above status

MEMORY CHECK: Touch〈ENTER〉. Available memory will be displayed for 2 seconds in the percent format.

AUTO SCROLLING MESSAGE

To set and scroll message in time mode, follow these steps:

1) Press 〈QPZMG〉 continuously in home time mode.
2) Input message on the first line (36 characters or numbers max.) then press 〈ENTER〉 . The message is set now.
3) Press 〈Power〉 twice, the message begins scrolling automatically.
4) Press any key to stop scrolling and the screen returns to home time display.

\# Once message has been set, it will begin scrolling automatically every time when you press 〈Power〉 to activate the organizer.

\# If there is no key touched, the message will keep scrolling until the organizer is auto power off.

\# If you want to change the message, just repeat all procedures above, then the new message will overwrite the old.

SETTING HOME TIME ZONE

OPERATION	DISPLAY
Touch 〈☺〉 twice to select world time mode. (display without symbol ∗)	LON MON ♪ 7- 1-2002 CAPS 0-01-08
Press 〈⌢〉〈⌣〉or〈Search〉to search the city of your time zone. For example :NYC	NYC SUN ♪ 6-30-2002 CAPS 19-01-35
Press 〈EDIT〉and then press 〈☺〉 twice	∗NYC SUN ♪ 6-30-2002 CAPS 19-01-56

SETTING HOME TIME

Before setting time, press 〈2nd〉〈DST〉to switch to the daylight saving time.(Symbol "#" will display when DST is set.)

Touch 〈12/24〉to toggle between 12-hour and 24-hour format.

For example: TAIPEI January 15 2002 at 5:25 A.M. in MM/DD/YYYY format

OPERATION	DISPLAY
Press 〈☺〉to select HOME TIME(display with symbol ∗),then touch 〈EDIT〉	∗NYC # SUN ♪ 06-30-2002 CAPS P 08-02-28
Press〈⌢〉〈⌣〉or〈Search〉button key until the city of your time zone appears, and you can also type the city name(6 characters Max.). For	SHIFT LOCK ♪ ∗TAIPEI # SUN 06-30-2002 CAPS P 08-02-28

---

example: TAIPEI ∗Press 〈▼〉to move the cursor to the 2nd line if your time zone is less than 6 characters	
Enter the date 01 15 2002	SHIFT LOCK ♪ ∗TAIPEI # SUN 01-15-2002 CAPS P 08-02-10
Press 〈AM/PM〉to select AM or PM (A = a.m. P = p.m.)	SHIFT LOCK ♪ ∗TAIPEI # SUN 01-15-2002 CAPS A 08-02-16
Enter time HH-MM 05 25 and then press 〈ENTER〉 The input day shows automatically *The keyboard converts to number keyboard automatically, "SHIFT LOCK" disappears.	∗TAIPEI # TUE 1-15-2002 CAPS A 5-25-01

SEARCHING WORLD TIME

1. Press 〈☺〉twice for world time mode (display without symbol ∗)
2. Press 〈⌢〉〈⌣〉or 〈Search〉to search the desired city.

43 major cities time zones are as follows:

TIME ZONE	CITY NAME	ABBREVIATION	TIME DIFFERENCE
01	LONDON	LON	+0
02	LISBON	LIS	+0
03	PARIS	PAR	+1
04	BERLIN	BER	+1
05	ROME	ROM	+1
06	AMSTERDAM	AMS	+1
07	BARCELONA	BCN	+1
08	HELSINKI	HEL	+2
09	CAIRO	CAI	+2
10	MOSCOW	MOW	+3
11	RIYADH	RUH	+3
12	TEHRAN	THR	+3.5
13	DUBAI	DXB	+4
14	KABUL	KBL	+4.5
15	KARACHI	KHI	+5
16	DELHI	DEL	+5.5
17	DHAKA	DAC	+6
18	YANGON	RGN	+6.5
19	BANGKOK	BKK	+7
20	BEIJING	BEI	+8
21	HONG KONG	HKG	+8
22	SINGAPORE	SIN	+8
23	TOKYO	TYO	+9
24	ADELAIDE	ADL	+9.5
25	SYDNEY	SYD	+10
26	GUAM	GUM	+10
27	NOUMEA	NOU	+11
28	WELLINGTON	WLG	+12
29	AUCKLAND	AKL	+12
30	TONGA	TNG	+13
31	MIDWAY ISLANDS	MID	-11
32	HONOLULU	HNL	-10
33	ANCHORAGE	ANC	-9
34	LOS ANGELES	LAX	-8
35	DENVER	DEN	-7
36	CHICAGO	CHI	-6
37	NEW YORK	NYC	-5
38	TORONTO	YYZ	-5
39	CARACAS	CCS	-4

40	RIO DE JANEIRO	RIO	-3
41	MID ATLANTIC	MAT	-2
42	------	-2H	-2
43	AZORES ISLANDS	AZO	-1

TELEPHONE MODE

There are two kinds of telephone directory- PERSONAL & BUSINESS.

\# Press 〈☎〉 once for PERSONAL and twice for BUSINESS mode.

\# You can input 36 characters or numbers Max in the 1st line.

\# You can input 36 numbers or characters "F" and "P" in the 2nd and 3rd lines.

Example: BUSINESS------(name)JOHN SMITH, (address) TAIPEI, (E-mail) sunshine@tsking.com ,(URL) www.tsking.tw ,(telephone No.) 111-123-2143,(fax No.) 345-456-1256

OPERATION	DISPLAY
Press 〈☎〉 to select BUSINESS mode.	♪ B BUSINESS? CAPS
Enter JOHN 〈SPACE〉 SMITH	NAME　　　　♪ B JOHN SMITH CAPS
Press 〈▼〉 Enter TAIPEI	ADDRESS　　♪ B TAIPEI CAPS
Press 〈▼〉 Enter sunshine@tsking.com	◀　E-MAIL　♪ B @tsking.com_

Press 〈▼〉 , touch w w w . t s k i n g . t w	◀　URL　　♪ B w.tsking.tw_
Press 〈▼〉 Input 111-123-2143	◀　SHIFT LOCK ♪ B TEL./FAX? 11-123-2143_ CAPS
Press 〈▼〉 Touch 〈2nd〉 F 〈SPACE〉 345-456-1256	◀　SHIFT LOCK ♪ B TEL./FAX? -123-2143 CAPS 45-456-1256_
Press 〈ENTER〉	SHIFT LOCK ♪ B STORED! CAPS
2 seconds later, screen returns to the original display.	♪ B BUSINESS? CAPS

\# The following symbols can be obtained by pressing 〈SYM〉 repeatedly: @,.,#,$, £, ¥,(,),~,',:,/,\,_,&,<,>, β,!,?,¡,¿

\# Press 〈@〉 , 〈 • 〉 or 〈?〉 key to get each symbol directly.

\# The symbols "+,-,×,÷,•" can be displayed by pressing the corresponding key.

\# Press 〈SYM〉 and then press one of the following characters repeatedly to get the desired letters with accent marks.

Press [SYM] [A/á] display (CAPS OFF)　　á→ à→ä →ã→
　　　　　　　　　　　　　　　　â→ã→å→º

[SYM] [A/ Á] display (CAPS ON)　　Á →À→ Á →Ã
　　　　　　　　　　　→Â→Ã→Å

[SYM] [E/é] display (CAPS OFF)　　é →è→ ë →ĕ→ ê

[SYM] [E/É] display (CAPS ON)　　É → È→ É →Ě→Ê

[SYM] [I/í] display (CAPS ON or OFF)　　í → ì→ ï →î

[SYM] [O/Ó] display (CAPS ON or OFF)　　ó→ò→ö→ô
　　　　　　　　　　　　　　　　→õ →ô→º

[SYM] [U/Ü] display (CAPS ON or OFF)　　Ú→Ü→ü→û

[SYM] [R/Ř] display (CAPS ON or OFF)　　Ř

[SYM] [Z/Ž] display (CAPS ON or OFF)　　Ź → Ž

[SYM] [Y/Ý] display (CAPS ON or OFF)　　Ý

[SYM] [S/Ś] display (CAPS ON or OFF)　　Ś →Š

[SYM] [D/Ð] display (CAPS ON or OFF)　　Đ

[SYM] [N/Ñ] display (CAPS ON or OFF)　　Ñ→Ń →Ñ

[SYM] [G/Ç] display (CAPS ON or OFF)　　Ç

[SYM] [C/Č] display (CAPS ON or OFF)　　Č → Ć

SEARCHING DATA (Phone, Schedule, To Do and Memo modes)

Sequential Search: Touch 〈 ⌢ 〉.〈 ⌣ 〉 or press 〈Search〉 key.

Direct Search: Input first character(s) of data. Touch 〈 ⌢ 〉 〈 ⌣ 〉 or press 〈Search〉 key.

VIEWING THE WHOLE DATA (Phone, Schedule, To Do and Memo modes)

\# When viewing a specific record, press 〈▲▼〉 to scroll through NAME, ADDRESS, E-MAIL and URL fields.

\# Press 〈◀〉 to view the previous page and press 〈▶〉 to view the next page if the message is longer than 12 characters.

\# Auto scrolling. (Only for telephone mode)

Hold 〈◀〉 or 〈▶〉 key for 3 seconds to start auto scrolling.
Press 〈◀〉 or 〈▶〉 once for stopping the scrolling and press
〈◀〉 or 〈▶〉 key again to restart the scrolling.
Press 〈CE〉 to exit from the scrolling mode.

EDITING DATA (Phone, Schedule, To Do and Memo modes)

1. Retrieve the data to be edited. Press 〈EDIT〉 to enter the edit mode.
2. Use 〈◀〉 or 〈▶〉 to move the cursor to the desired position. Press 〈DEL〉 for deleting one character before the cursor and press 〈INS〉 for inserting a place before the cursor
3. Input the new data.
4. Press 〈ENTER〉.

DELETING DATA (Phone, Schedule, To Do and Memo modes)

1. Find the data to be deleted.
2. Press 〈DEL〉, "DELETE?" appears on the display.
3. Press 〈ENTER〉, "DELETE!" displays and the data is deleted.
Note: If the 〈DEL〉 key has been pressed in error, simply press any other key except 〈ENTER〉 to avoid deletion.

SCHEDULE MODE

1ST line: date message (36 characters Max.); 2nd line: the date

of the schedule; 3rd line: the time of the scheduled appointment.
Example:
    NEW MEETING 18 JULY 2002 12:30 P.M. (set schedule alarm).

OPERATION	DISPLAY
Press 〈▤〉 to select the schedule mode	SCHEDULE? CAPS
Touch NEW 〈SPACE〉 MEETING then press 〈▼〉	SHIFT LOCK NEW MEETING 00-00-0000 CAPS A 00-00
Input 07,18,2002(Month, Day, Year) 12,30(Hour, Minute) and then press 〈AM/PM〉	SHIFT LOCK NEW MEETING 07-18-2002 CAPS P 12-30
Press 〈ENTER〉	SHIFT LOCK STORED! CAPS
Press 〈☺〉 three times and then 〈EDIT〉 key. "ALARM SET" appears, press 〈☺〉 repeatedly until (((/))) appears. Press 〈▤〉	SCHEDULE? CAPS

TO DO MODE

To-do activities are stored by date and priority order in two categories: Pending and Done.
Example: CALL JACK, 14 NOVEMBER 2001 8:30A. M.

OPERATION	DISPLAY
Touch 〈▤〉 twice to select TO DO mode.	TO-DO? CAPS
Enter CALL 〈SPACE〉 JACK. Touch 〈▼〉.	SHIFT LOCK PRIORITY: 1->P P 00-00-0000 CAPS P 12-00
Enter a priority (value range is 1-9). Example: 3 Touch 〈▼〉.	SHIFT LOCK PRIORITY: 3->P P 00-00-0000 CAPS P 12-00
Enter: 11-14-2001 for the Month – Day – Year and then 08-30 for the Hour - Minute. Press 〈AM/PM〉 key to select between AM and PM.	SHIFT LOCK PRIORITY: 3->P P 11-14-2001 CAPS A 08 - 30
Touch 〈ENTER〉.	SHIFT LOCK STORED! CAPS

MEMO MODE

This area is for miscellaneous memos or notes. A maximum of 36 alphanumeric characters may be entered in the first line and a maximum of 36 numeric characters (digits and the dash symbol) may be entered on second and third lines.

Example: PASSPORT 321456796129
1. Press 〈▤〉 key to select the memo mode.
2. Input PASSPORT 〈▼〉 321456796129.
3. Press 〈ENTER〉.

Alarm types:
The following options are available; indicating what type of alarm is on:

Time Alarm:	(((•)))	- timed alarm (See example)
Hourly Chime:	♫	- beeps for one second every hour
Schedule Reminder:	((((/)))	- alarms all timed Schedule events

Example: Setting alarm at 6:30 A.M.

OPERATION	DISPLAY
Press ⟨☺⟩ key three times to select ALARM mode	ALARM A 12-00
Press ⟨EDIT⟩	SHIFT LOCK ALARM SET A 12-00
Press 0630	SHIFT LOCK ALARM SET A 06-30
Press ⟨☺⟩ repeatedly until (((•))) appears	SHIFT LOCK ALARM SET (((•))) A 06-30
Press ⟨ENTER⟩	SHIFT LOCK ALARM (((•))) A 6-30

Alarm function won't be on unless icon is displayed on the LCD.

When the home time reaches the alarm setting, the alarm will keep sounding for 60 seconds. Touch any key to turn off it.

If you want to change the alarm setting, just repeat all procedures above, then the new setting will overwrite the old setting.

Using the password feature available in the Phone, Schedule, To-Do and Memo modes can protect data.

Once password has been set, when you press Power key to activate the organizer and then you want to enter Telephone, Schedule, Memo or To Do mode, you must input the password.

The Password feature is case sensitive. You must use the exact same characters combination to open the protected data as you used to originally create a password.

> WARNING:
> ONCE A PASSWORD HAS BEEN SET, THERE IS NO WAY TO RETRIEVE THE DATA WITHOUT THE CORRECT PASSWORD. PLEASE KEEP A RECORD OF YOUR PASSWORD. THERE IS NO 'BACK DOOR' TO GET INFORMATION IN PASSWORD PROTECTION.

ENTERING A PASSWORD

OPERATION	DISPLAY
In the Time mode touch ⟨2nd⟩ ⟨🔑⟩	SHIFT LOCK PASSWORD? 🔑 (blinking)

Enter a Password of up to 6 characters.
Touch ⟨2nd⟩ to toggle between the two keyboard layout if necessary.
Example: 'ROSY'. Touch ⟨ENTER⟩. REENTER your password.
🔑 (blinking)

Touch ⟨ENTER⟩.	ROSY_ 🔑

Touch ⟨ENTER⟩.
Data is now protected with a password.

|	
	* LON MON 7- 1-2002 CAPS 0- 02-00

MODIFYING PASSWORD

1. Touch ⟨🔑⟩ in Time mode; enter old password and touch ⟨ENTER⟩.
2. Touch ⟨ENTER⟩ again to display the existing password.
3. Modify the existing password and touch ⟨ENTER⟩.
4. Enter password again and press ⟨ENTER⟩ to save it. The screen returns to home time display.

10-digit calculator

Touch ⟨▦⟩ to enter calculator mode.

CALCULATION EXAMPLE	KEY OPERATION	DISPLAY
(-24) / 4 – 2 = -8	24 ⊟ / 4 – 2 =	-8
34 + 57 = 91	34 + 57 =	91
45 + 57 = 102 (The addend becomes a constant.)	45 =	102
1/8 = 0.125	1 /8 =	0.125
200 + (10% ∗ 200) = 220	200 + 10 %	220

25 *5 = 125	25*5 M+	M125
÷)84 / 3 = 28	84 / 3 M-	M28
+)68+17= 85	68 + 17 M+	M85
182	MRC	M182
	MRC	182
(1 + $\frac{0.025}{100}$ * 90)* 70000	0.025*90 / 100	71575
= 71575	+ 1*70000 =	
$(1+0.075)^5 \cdot 55000 =$	1+0.075*55000	78959.61292
78959.61292	= = = = =	
(The multiplicand becomes		
a constant.)		
$\sqrt{10000} = 100$	10000 √	100

CE key for clearing the last entered operand.

AC key for clearing all entered operation.

CONVERSION MODE

Press ⟨▦⟩ twice for currency conversion, three times for EURO currency conversion and four times for metric conversion.

CURRENCY CONVERSION

1. Setting the new currency rate.

1 HKD = 4.2 NTD

OPERATION	DISPLAY
Press ⟨▦⟩ key to select the currency conversion mode.	SHIFT LOCK ♪ EURO → USD CAPS 0.

Press ⟨⌃⟩.⟨⌄⟩ or ⟨Search⟩ search key to select the desired currency conversion. EX: JPY → USD	SHIFT LOCK ♪ JPY → USD CAPS 0.
Press ⟨2nd⟩ ⟨EDIT⟩ key to enter the setting mode, and the 1st character will flash.	♪ JPY → USD CAPS 0.
Touch HKD ⟨▶⟩ NTD ⟨ENTER⟩	SHIFT LOCK ♪ HKD → NTD CAPS 0.
Input the rate amount 4.2	SHIFT LOCK ♪ HKD → NTD CAPS 4.2
Press ⟨ENTER⟩ key to store the setting.	♪ HKD → NTD CAPS 4.2

1. Press ⟨CE⟩ key to exit from the setting mode.

2. The conversion calculation is as same as the metric conversion.

2. Converting example: ? HKD = 508.2 NTD

OPERATION	DISPLAY
Press ⟨⌃⟩.⟨⌄⟩ or ⟨Search⟩ search key to select the desired conversion set in the currency conversion mode.	SHIFT LOCK ♪ HKD → NTD CAPS 4.2
Input 508.2	SHIFT LOCK ♪ HKD → NTD CAPS 508.2
Press ⟨◀⟩	SHIFT LOCK ♪ HKD ← NTD CAPS 121.00

Press ⟨ENTER⟩ key to do the next Conversion. (Conversion rate is not changed)	SHIFT LOCK ♪ HKD ← NTD CAPS 28.81

EURO CURRENCY CONVERSION

Example: 500 EURO =? ATS

OPERATION	DISPLAY
Press ⟨▦⟩ key to select the EURO conversion	SHIFT LOCK ♪ EURO → ATS CAPS 13.7603
Press ⟨⌃⟩.⟨⌄⟩ or ⟨Search⟩ key to select the desired EURO conversion.	SHIFT LOCK ♪ EURO → ATS CAPS 13.7603
Input 500	SHIFT LOCK ♪ EURO → ATS CAPS 500.
Press ⟨▶⟩	SHIFT LOCK ♪ EURO → ATS CAPS 6880.15
Press ⟨ENTER⟩ key to do the next conversion	SHIFT LOCK ♪ EURO → ATS CAPS 94672.93

METRIC CONVERSION

Example: 500 Meters =? Feet

OPERATION	DISPLAY
Press ⟨▦⟩ key to select the metric conversion	SHIFT LOCK ♪ inch → cm CAPS 2.54
Press ⟨⌃⟩.⟨⌄⟩ or ⟨Search⟩ key to select the desired conversion set. Example: ft→ m	SHIFT LOCK ♪ ft → m 0.3048

OPERATION	DISPLAY	NOTE
Input 500	SHIFT LOCK ♪ ft → m 500.	
Press ⟨◀⟩ key	SHIFT LOCK ♪ ft ← m 1640.419947	
Press ⟨ENTER⟩ key to do the next conversion.	SHIFT LOCK ♪ ft ← m 5381.955206	

GAME MODE

There are two games for your choice: HAMMER game and GUESS game.

1. HAMMER GAME :

- The game of "HAMMER" with 3 levels (from 01 to 03) in prompt speed.
- You can move the " hammer" at upper row to knock the "segment or stairs" at the second row.

Example:

OPERATION	DISPLAY	NOTE
Press [⊙] key to enter Hammer game	HAMMER?	

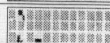|		
After 1 second, screen displays "LEVEL 1?" Press ⟨▲▼⟩ , ⟨∿⟩. ⟨∿⟩or⟨Search⟩key to choose level.	LEVEL 1?	There are three levels according to the appearance rate of segment or stair. Level 1 : 1.25 times/second Level 2 : 2.50 times/second Level 3 : 3.75 times/second
Press ⟨ENTER⟩ to begin the game		
Press ⟨◀⟩ or ⟨▶⟩ to move the "hammer"		
Press ⟨ENTER⟩ or ⟨SPACE⟩ to knock the segment or stairs.		
When there is full shadow, " GAME OVER!" will display	GAME OVER!	
2 seconds later, the game begins again	HAMMER?	

2.GUESS GAME

- Input 1 correct number and wrong position can get a [B]
- Input 1 correct number and correct position can get a [A]
- Wrong number and wrong position get nothing
- It can input guess number 10 times, if you get the correct answer during 10 times, the display will show " 🔒🔒🔒…YOU WIN!" scrolling 3 times then restart next game, If you can't get the correct answer during 10 times guessing, then the display will show " 🔒🔒🔒…YOU LOST!" scrolling for 3 times then restart next game.
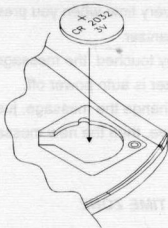
Example:

OPERATION	DISPLAY	NOTE
Press [⊙] key twice to enter Guess game	GUESS?	
1 second later	# # # # SHIFT LOCK 0 0 0 0	The answer of 4-digit number can't repeat. EX : the answer is 5732
Input the guess number 1 2 3 4	# # # # SHIFT LOCK 1 2 3 4	
Press [ENTER]	1A1B SHIFT LOCK 1	The number on the right denotes the times of guessing.

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20

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After 1 second	# # # # SHIFT LOCK	
	1	
	0 0 0 0	
Then input 5678	1A1B SHIFT LOCK	
Press [ENTER]	2	

CHANGING BATTERIES

1. Turn off the power.
2. Remove the battery cover on the back of the unit.
3. Remove the battery and insert the new battery.
4. Replace the battery door.
5. Press any key except 《ENTER》 to skip RESET for preventing loss of previously stored data.

CAUTION: Be sure to complete the replacement of the battery within 1 minute, otherwise data may be lost.

MELITE6801(E)

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